

PUBLIC SERVICES (MANAGEMENT) ACT 1995

NOTICE OF SUSPENSION UNDER SECTION 52 OF THE PUBLIC SERVICES
(MANAGEMENT) ACT

To:

***TAKE NOTICE** that in accordance with Section 52 (2) of the Public Services (Management) Act, you are hereby suspended from duty with pay in connection with * a charge to be brought against you/* a charge laid against you.

***TAKE NOTICE** that in accordance with Sections 49 and 52 (2) of the Public Services (Management) Act, and with prior approval from the Secretary, Department of Personnel Management, you are hereby suspended from duty without pay in connection with * a charge to be brought against you/* a charge laid against you.

**Delete whichever is not applicable.*

N.B. Where a charge has not been laid at the time of suspension, it is mandatory that a charge is laid as soon as possible and no later than seven days afterwards, otherwise, the suspension shall be lifted by the Departmental Head.

Dated this day of 20

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Departmental Head

DELIVERY OF NOTICE OF SUSPENSION

(Not applicable if Address, or Whereabouts, of Officer is Unknown)

I certify that I have served the above named officer with the notice indicated.

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Name

.....
Date

Witnessed.....